

TO BE KEPT IN SEALED ENVELOPE

Tender Fee Rs 500/-

No. _____ Date of Issue _____

WEST ZONE CULTURAL CENTRE

Bagore Ki Haveli, Gangaur Ghat, Udaipur

Telephone No. 91-0294-2422567, 2423610 Fax No. 2523858

1. Tender for **FOOD AND CATERING**
2. Name of the Firm
3. Full Postal Address with Telephone No. of the Firm
.....
4. Tender fee amounting to Rs. has been deposited vide Cash receipt No.
dated D.D./ Pay Order No. Date
5. Earnest Money deposited D.D. No. / Bank Name
Date.....
6. Name of the Proprietor/Managing Partner or Director & Mobile No.
.....
7. **TIME and QUALITY** of work is an essential condition for this work.

Please Note : - The following documents should be attached while submitting tender in a sealed envelope without which tenderer will not qualify for the tender.

1. Draft of Earnest Money.
2. Registration with GST authorities showing the nature of service for which the firm is registered.
3. At least two experience certificate for the work done by tenderer for the same nature of work during last three financial years i.e. 2017-18, 2018-19.
4. GST return with tax receipt to substantiate actual payment of GST during any of the last three financial years. i.e. 2017-18 to 2018-19.
5. PAN of Income Tax should be attached.
6. The registration of a firm, Food licence certificate should be enclosed.

I/We hereby accept the terms and conditions of this tender.

Attached Documents:

- 1.
- 2.
- 3.
- 4.
- 5.

- 6.
- 7.
- 8.

**Signature of The Tenderer/
Authorized Signatory**

ESSENTIAL CONDITIONS FOR THIS TENDER:

Please Note :- Tenderer should fulfill following conditions, for which relevant documentary evidence should be attached with tender, without which their tender will not be considered.

1. Tenderer should have experience of same nature of work with the Govt. or any other reputed organization (at least two) during last three financial years. i.e. 2016-17 to 2018-19
2. Tenderer should be registered with GST authorities for the work for which they are applying as tenderer.
3. Tenderer should have been a GST payer at least in one of the last three financial years. (i.e. Year 2016-17 to 2018-19) tenderer will have to attach relevant documentary proof to substantiate.

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Bagore Ki Haveli, Gangaur Ghat, Udaipur
Telephone No. 91-0294-2422567, 2423610 Fax No. 2523858**

"G" SCHEDULE

NAME OF WORK = SUPPLY OF MEALS AS PER MENU

- | | |
|---------------------------------------|---|
| 1 Estimated Cost Rs. 5.00 lakh | 4 Last Date of selling tender 04/09/19 upto 5 pm |
| 2 Earnest Money Rs. 10000/- | 5 Last Date of receiving tender 05/09/19 upto 1 Noon |
| 3 Tender Fee Rs. 500/- | 6 Date and Time of opening tender 05/09/19 at 4 pm |

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2. Name of the Firm

4. Full Postal Address with Telephone No. of the Firm

.....
Name of the Proprietor/Managing Partners & Mobile No.....

S N	TIME	DESCRIPTION	DETAILED MENU ITEMS	Rate (Per Head Per Day)
1	6.30 TO 7.30 am MORNING	BED TEA /MORNING TEA	TEA/COFFEE with two Marie biscuits	For Rs. /-
2	8.30 To 9.30 am MORNING	BREAKFAST WITH TEA/ COFFEE	1 TWO SAMOSA OR BATATA VADA , FOUR PEACE OF BREAD WITH BUTTER AND JAM/SAUCE OR 2 TWO ALOO PARATHA WITH CURD & ACHAR OR 3 TWO VEG SANDWICH WITH TWO VEG CUTLET OR 4 PURI BHAJI WITH ONE BANANA OR 5 FOUR TOAST BUTTER WITH JAM AND A GLASS OF MILK	For Breakfast With tea or coffee Rs. /-
3	1.00 TO 3.00 PM	LUNCH	1 CHAPATI 2 RICE/PULAO/VEG BIRYANI 3 SEASONAL VEGETABLE/PANEER 4 DAL FRY/DAL MAKHANI 5 PAPAD 6 SALAD 7 CURD/RAITA 8 PICKLE	For Lunch Rs. /-
4	5.00 PM	EVENING TEA WITH TWO PIECE SNACKES	EVENING TEA /COFFEE WITH VEG PETTIS/ SAMOSA/ PASTREE/ DHABEL/ BRED POKODA/ MATHADI (2 NOS.)	For Evening Tea (with Snacks) Rs. /-

5	9.00 PM	DINNER	1 CHAPATI 2 RICE/PULAO/VEG BIRYANI 3 SEASONAL VEGETABLE/PANEER 4 DAL FRY/DAL MAKHANI 5 PAPAD 6 SALAD 7 PICKLE 9 SWEET/ICE-CREAM CUP 100ML	For Dinner Rs. /-

Total (Sr. No. 1 to 5)	
1. PER DAY PER PERSON RS. in word
2. GST EXTRA : (%)	

NOTE :

- 1 The programme will inform you before seven days of the festival.
- 2 Meals will be required approximately for 06 to 08 days as per requirement.
- 3 Menu for each day will be decided in advance in consultation with the officer of the centre specially nominated for this purpose.
- 4 No compromise on quality of preparations and time of supply will be allowed in any case.
- 5 The tenderer has to arrange all the fuel, employees, labour, logistics for catering, cleanliness of the place etc and RO/ mineral drinking water at his level.
- 6 All the food preparations and raw material used will be of high quality and for this purpose inspection will be done by the officer of the Centre nominated for this purpose.
- 7 The number of meal supplied will be cross checked and inspected by the officer nominated for this purpose. It will be the duty of the tenderer to get it verified.
- 8 Tenderer has to quote the rate meal per day per person F.O.R. at site at or specified places at Shilpgram, Udaipur.
- 9 Tenderer will have to establish his kitchen at site, or specified places.
- 10 TIME BOUND supply of meal items is the ESSENCE of this contract
- 11 Meal will be prepared strictly according to the norms of hygienic cooking and medium will be pure desi ghee or refined oil and Zero-B Drinking Water for artists.
- 12 Other terms and conditions of this contract is enclosed and tenderer has to sign on every page of it. No additional condition will be accepted by the tenderer
- 13 Tenderer will himself keep ready 1 day before the actual supply but dates can be changed by the Centre and in case of change a notice of three days will be given by the Centre Authorized representative will have to be present at the time of opening of tender at the office of the West Zone Cultural Centre, Udaipur

TERMS & CONDITIONS OF THE TENDER FOR MEAL

Note : **Tenderer should read these conditions carefully and comply strictly while submitting the tender.**

1. The tender must be submitted in a properly sealed envelope according to the direction given in the tender notice with specific mention on the envelope "**TENDER FOR MEAL**" AND ADDRESSED TO DIRECTOR, WEST ZONE CULTURAL CENTRE, UDAIPUR.
2. Tender form should be filled in ink or typed. Tender filled in pencil shall not be considered. The tenderer shall sign the tender form at each page and at the end in token of acceptance of all the terms and conditions of the tender.
3. The rate shall be written in words and figures clearly. Corrections, if any, should be duly attested by the tenderer with date.
4. The rates quoted should be and exclusive of all taxes and mention GST extra on bill.
5. Rates quoted must be F.O.R. destination Shilpgram Udaipur.
6. Validity: The tender rates shall be valid for the year 2019-20 and may be extend with mutual consent for one year.
7. The contractor shall not assign or sublet the contract or any part of contract to any other agencies.
8. The assigned work / supply will have to be completed within specified period from the date of the order. In case of any failure to execute the assigned work/ supply within the prescribed time as per specified quality and non fulfilment of terms and conditions the earnest money/security money will be forfeited.
9. No tender will be accepted without depositing. **2%** earnest money value of work/ supply Rs. **10000/- (Ten Thousand Only)** by demand draft in favour of the Director, West Zone Cultural Centre, payable at Udaipur (Rajasthan). The earnest money of unsuccessful tenderer shall be refunded soon after final acceptance of the tender.
10. The successful tenderer will have to execute an agreement on a non-judicial stamp worth Rs.500/- and deposit a security deposit equal to Rs. 5% of the value of work/ supply on acceptance of tender. The earnest money will be adjusted as a part of security deposit. No interest will be paid on the security amount. The security money would be refunded within one month after satisfactory completion of the contract. On breach of terms and condition of this contract the security deposit will be forfeited besides other measures as per rules.
11. The quantity of meals can be increased or reduced without assigning any reason. Similarly work order can also be cancelled without assigning any reason. No claim whatsoever on this account will be entertained.
12. The income tax will be deducted at source as per standard practice Income Tax/ GST Tax Liability if any arising in future on account of the said contract will be recovered from the Tenderer/ contractor.
13. A Copy of registration, GST, Permanent Account number (PAN) should be enclosed, otherwise Tender may not be considered.
14. In case of Late Supply the liquidated damages will be deducted from the amount of the bill as Timely Supply and erection is essence of this contract.
15. Since there will be always a TIME BOUND programme and quality is also be ensured hence failing in any part of it, heavy damages will be recovered from the tenderer.
16. Recovery of liquidated damaged for short supply, breakage, rejected articles and work not done in time shall ordinarily be made from the bill proportionately.
17. The WZCC and the Director, West Zone Cultural Centre, Udaipur, will not be responsible for any legal lacunae or import license or any other default of the contractor etc.
18. Any other condition imposed by tenderer will not be considered and the conditional tender will not be accepted.

19. The Centre reserves the rights to accept any tender not necessarily the lowest, or reject any or all the tenders without assigning any reason . The centre may accept tenders of one or more firms or suppliers for the same items..
20. In case of any dispute arising out of the contract with regard to interpretation, meaning or the terms and conditions, the decision of the Director West Zone Cultural Centre, Udaipur, shall be final and binding.
21. If tenderer fails to fulfil the contractual obligation. The work will got to be done by the centre at the risk and cost of the tenderer.
22. The tenderer will be responsible for all legal consequences and liabilities arising out of lapses or negligence on his part (Including his material & manpower).
23. The tentative dates for programme will be informed to the tenderer before seven days of the programme.
24. All legal proceeding, if any, may be lodged in courts situated in Udaipur only and not elsewhere.

Place

Signature of the tenderer

Date