

भारत सरकार
Government of India
कार्यालय निदेशक पश्चिम क्षेत्र सांस्कृतिक केन्द्र
Office of the Director, West Zone Cultural Centre
बागोर की हवेली, गणगौर घाट, उदयपुर-313001 (राजस्थान)
Bagore ki Haveli, Gangaur Ghat, Udaipur-313001 (Rajasthan)
दूरभाष/Phone : 0294- 2422567, फेक्स/Fax : 0294- 2523858

एफ – 4 (7) तकनीकी/पक्षेसाके/2020-21/

सितम्बर 30, 2020

ध्वनि व प्रकाश कार्यों हेतु निविदा सूचना

पश्चिम क्षेत्र सांस्कृतिक केन्द्र, उदयपुर द्वारा शिल्पग्राम उत्सव व उदयपुर में आयोजित अन्य उत्सवों/आयाजनो हेतु निम्नलिखित कार्यों के लिए इच्छुक रजिस्टर्ड/लाइसेंसधारी सक्षम ठेकेदारों से वित्तीय वर्ष 2020-21 हेतु ई – निविदाएं आमंत्रित की जाती है।

क्र.सं.	कार्य विवरण	अनुमानित लागत (रु.)	धरोहर राशि (रु.)	निविदा खोलने की दिनांक
1	लाईट्स व अन्य उपकरण किराया	18.00 लाख	36000.00	14.10.2020
2	डी0जी0 सेट किराया	18.00 लाख	36000.00	15.10.2020
3	साउण्ड सिस्टम किराया	5.00 लाख	10000.00	16.10.2020

निविदा प्रपत्र रूपया 500.00 प्रत्येक ई-टेण्डरिंग के माध्यम से वेबसाईट <http://www.tenderwizard.com/MOC> से डाउनलोड कर प्राप्त किये जा सकते हैं। उक्त निविदाएँ दिनांक 01.10.2020 को प्रातः 10.00 बजे से कार्य क्रमांक 1, 2 व 3 हेतु क्रमशः दिनांक 13.10.2020, 14.10.2020 तथा 15.10.2020 को सांय 6.00 बजे तक डाउनलोड व अपलोड की जा सकती है।

Name of Bank : Axis Bank Limited Udaipole Udaipur (Raj.)

Bank A/c No. : 915010055181068

IFS Code : UTIB0001875

निदेशक प्रभारी

OFFICE OF THE DIRECTOR
WEST ZONE CULTURAL CENTRE, BAGORE KI HAVELI
GANGAUR GHATT, UDAIPUR-313001(Rajasthan)
Tel: 0294-2422567, Tele Fax: 0294-2523858

NOTICE INVITING TENDER

E - Tenders are invited from Registered/License holder contractors for following works during financial year 2020-21 for Shilpgram Utsav and other festivals/programmes at Udaipur.

S.No.	Detail of works	Approximate cost [Rs.]	Earnest Money [Rs.]	Date of opening of Tender
1	Hiring of Lights and other Apparatus	18.00 Lacs	36000.00	14-10-2020
2	Hiring of D.G. Sets	18.00 Lacs	36000.00	15-10-2020
3	Hiring of Sound System	5.00 Lacs	10000.00	16-10-2020

Tender form may be seen and filled through E-tendering on Website <http://www.tenderwizard.com/MOC>. Tenders may be downloaded and uploaded from dated 01.10.2020 to 13.10.2020, 14.10.2020 & 15.10.2020 up to 6.00 pm for work serial no. 1, 2 & 3 respectively.

A. The terms and conditions of Hiring of Silent type D.G. Sets shall be as under –

- 1 The Contractor shall provide uniformed, trained, experienced and sufficient personnel to operate various Light system mainly related to Shilpgram Utsav work assigned to them by this office from time to time.
2. In the proposal/tender, rates should be indicated in both figures and words. The Rates should be quoted by mentioning the gross amount inclusive of taxes, surcharge, etc.
3. Initially the contract will be executed for period of One year from the date of commencement of tender. In case of exigency, contract can be extended on same terms & conditions for a period of one year, as decided by the competent authority, from time to time, with mutual consent. The Rates shall be valid for a period of one year from execution of initial contract or for an extended period with mutual consent.
4. It will be liability of the Contractor to pay all the leviable taxes, surcharge, any liability etc. to the concerned Department. This Department will not make any payment of any tax, surcharge, GST, deductions etc. to the concerned government departments, so provided, directly.

5. The WZCC Udaipur will not be responsible for any legal lacunae or import license or any other default of the contractor.
6. The Contractor shall comply with all applicable laws of the Central Govt, State Govt. and any other law for the time being in force including the GST Laws. This Office will not be responsible for any dispute that may arise in connection with the subject service, between the Contractor relating to Laws, GST, Income Tax, etc. or any local body.
7. Contractor shall ensure that the workers deployed by him do not have any criminal antecedents, should be of sound health and below the age of 60 years but not less than 18 years.
8. For any losses, damages caused by the workers deployed by the Contractor, to any person/ property / equipment of the office, the Contractor will have to make good such loss/ damage and bear the expenses for such loss / damage as decided by the Competent Authority. Further, in respect of such loss of the damage, the department reserves the right to take such further action as required/ provided under the Law.
9. The department shall not entertain any claim, damages, insurance liability, etc. arising out of theft/mishap/ accident etc. to the Contractor.
10. The Contractor shall in no case lease / transfer/ sublet/ appoint caretaker for the services rendered.
11. In case of any default by the Contractor in respect of any of the Terms & Conditions, (Whether General or Specific), the Director, WZCC, Udaipur may without prejudice to any other right/ remedy which have accrued or shall accrue thereafter, terminate the contract, in whole or part, by giving 7 days notice in writing to the Contractor. The said notice shall be deemed to have been issued if a Registered Copy of Notice is sent to the address of the Contractor as per the Agreement.
12. The Director, WZCC, Udaipur reserves the right to terminate the contract in the extraordinary circumstances with immediate effect and without assigning any reasons and without incurring any financial liability whatsoever to the Contractor.
13. In the proposal, the Contractor shall mention his concern/firm's complete address, Registration No., phone/fax/mobile numbers, work experience, GST Registration number, PAN, turnover of last 3 years, and name of his major/ important works. .
14. These terms and conditions are only explanatory as after finalization of tenders by the Department, a written agreement detailing the specific terms and condition shall be executed between the Department and Contractor. Appropriate stamp paper shall be purchased by the service provider for executing this contract.
15. Tender will be decided on the basis of per day cost of supplied hire charges.

16. Department reserves right to accept/reject any tender or all tenders without assigning any reason.
17. The tender/ proposals may be uploaded on or before **October 14, 2020 by 6.00 P.M.** The Technical bid will be opened by the Committee constituted for this purpose on dated **15.10.2020 at 3.00 P.M.**
18. Quantity of Articales may be reduced / increased as per requirement.

B. Eligibility Criteria :

- (i) The applicant tenderer should necessarily be having minimum two works costing Rs. 5.00 Lacs done in Government Department and autonomous bodies of Govt. for hiring of D.G. sets during last 5 years. Proof for the same shall be submitted alongwith technical bid.
- (ii) ITR should be attached for the assessment year 2016-17 to 2018-19 for last 3 years.
- (iii) The applicant tenderer' s annual turnover should not be less than Rs. 10.00 Lakhs in any one year during the last 3 Financial Years 2017-18, 2018-19 and 2019-20 will be considered. Turn over should be matched with the certified copies of profit & loss A/c duly certified by C.A. with technical bid.
- (iv) The applicant tenderer should be having GST registration numbers, PAN no. and Registration with electric inspectorate. Necessary proof shall be submitted along with technical bid.
- (v) The applicant tenderer should not have been blacklisted or debarred from participating in the tenders at any point of time by any of the Central or State Government, Semi Government or Local Body Agencies. An undertaking to this effect shall be submitted.
- (vi) The tenderer should be having regular office in Udaipur.
- (vii) If the successful tenderer is found violating any law of the centre or state, his contract is liable to be withdrawn .

An undertaking to these effects (on all the above points) shall accompany the technical bid.

- C. Earnest money deposit** (returnable if the bid is not successful) of Rs. 36,000/- (Rupees Thirty Thousands only) in the NEFT in favour of "**Director, West Zone Cultural Centre, Udaipur** " payable at Udaipur has to be given along with the technical bid. Technical Bids without the EMD will be summarily rejected. If concerns is exempted from Earnest Money under any, please submit relevant certificate which should contains last date of validity of the certificate. Earnest money of unsuccessful tenderer will be refunded after final approval of tender, excluding second lowest whose EMD will be refunded after commencement of work by successful tenderer.

D. Technical Bid:

- (i) The technical Bid shall be as per Annexure 'A' and shall be supported by the documents indicated in the said Annexure.
- (ii) The NEFT in respect of 'Earnest Money Deposit' shall be submitted with the Technical Bid.
- (iii) The undertaking alongwith proof on the eligible criteria as mentioned in point-B shall be attached to the Annexure-A.

E. Financial Bid:

- (i) The tender document, marked as Annexure-B. itself is a 'Financial Bid.
- (ii) Initially only the technical bids will be opened. The financial bid will be opened, only if, the applicant tenderer is selected in the technical bid qualifying in all aspects as per the eligibility criteria and evidence to thereof enclosed to the technical bid.
- (iii) Rates quoted should be all inclusive and no separate claims will be entertained.

F Terms of payment: Payment shall be made on Producing duly verified bill by OIC/Committee after completion of Festival/Programme by the tenderer. The payments shall be made by the office of the Director, West Zone Cultural Centre, Udaipur. Income Tax deduction will be made in every bill as per Rules.

G Successful vendor has to submit security deposit by NEFT/Bank guarantee of Rs. 54,000/- in favour of the **Director, West Zone Cultural Centre, Udaipur** valid for the period of contract. This shall be submitted within 15 days of awarding contract. This bank guarantee will be released to the vendor after completion of contract after deducting dues, if any, arises during contract period.

H In case of any dispute , during the tender process, the decision of the Director, West Zone Cultural Centre, Udaipur would be final and binding.

I The Director, West Zone Cultural Centre, Udaipur reserves the right to accept or reject any part of the tender or whole tender, without giving any reason .

J Any dispute with regard to the tender is subject to the jurisdiction of courts in Udaipur only.

DIRECTOR INCHARGE

TECHNICAL BID DOCUMENT FOR HIRING OF SILENT TYPE D.G. SETS

1	Name of the Bidder	
2	Complete address of the concern along with Tel. No, Fax No. and E-mail ID.	
3	Name(s) and address (es) of the Proprietors/ Partners and,/ or Directors of the concern with Tel. No. & email ID.	
4	Name and Address of the Concern/ Department where at least two works costing of Rs. 5.00 Lacs of hiring of silent type DG sets done during last 5 years.	
5	Details of Contact Person (s)	
	Name and Address of the Person	Telephone No./ Mobile/ email ID
i)		
ii)		
6	A brief note on the work of Hiring of Silent type D.G. Sets related contracts carried by your concern in the last 3 years (not to exceed 100 words) (separate sheet to be attached) . It should include name of concern, nature of work, No. of workmen deployed, duration of contract and revenue yielding from contract.	
7	Annual Turnover not less than Rs. 10.00 lakhs in any one year during the last 3 financial years i.e. 2015-16, 2016-17 & 2017-18 (copy of P& L A/c , duly certified by C.A. should be enclosed as evidence)	
8	Copies of Income Tax Returns for Assessment year 2016-17 to 2018-19, if filed. (3 years)	
9	List of your all clients including Govt. clients & PSUs (along with documentary evidence) with nature and value of job done.	
10	Permanent Account No. (PAN) (enclose copy.)	
11	GST, and License Number, (enclose copies.)	
12	Details of NEFT in respect of Earnest Money payable at Udaipur.	
13	Self Certificate/Undertaking signed & Submitted	
14	Terms & condition signed every page & submitted.	
15	Detail of Tender fee Rs. 500.00 Paid	

DECLARATION

I/We hereby certify that the information furnished above is full and correct to the best of my/our knowledge and belief. I/We understand that in case any deviation is found in the above statement at any stage, the concern/ company will be black listed and will not have any dealing with the Department in future.

(Name and Signature of Authorized Signatory with date & stamp)

SELF CERTIFICATE/UNDERTAKING

(To be enclosed to Technical Bid i.e. Annexure-A)

I/ We hereby declare that –

- (i) I/ We have done at least two works costing of Rs. 5.00 Lacs of Hiring of Silent type D.G. Sets in government department during last 5 years. Proofs are enclosed.
- (ii) My / Our annual turnover is not less than Rs. 10.00 Lakhs in any one year for the last 3 financial years. I/ We have enclosed the copies of returns of income filed/ P&L A/c., Balance Sheet, Audit Report for the last 3 assessment year i.e. 2016-17 to 2018-19.
- (iii) I/ We have NEFT in respect of Earnest Money Deposit.
- (iv) I / We have signed every page of the tender document and submitted the same along with the Annexure-A in token of having read the contents of the tender document.
- (v) I/ We have GST registration number and also have Lincense from electric inspectorats, PAN Number. Proofs are enclosed.
- (vi) I/We am/ are not blacklisted or debarred from participating in the tenders at any point of time by any of the Central or State Government, semi government or local body agencies.
- (vii) I/ We am/are having regular office in Udaipur.

Place:

Date:

**(Signature of Authorized Signatory
with Date and stamp)**

ANNEXURE –B

FINANCIAL BID DOCUMENT FOR HIRING OF SILENT TYPE D.G.

SETS

1. Name of the Bidder :
2. Address of the concern :
(With Tel. No., Fax & E-mail)
3. Authorized contact person(s)
(with Mobile No.) : (i)
: (ii)
: (iii)
4. Details in respect of Earnest Money Deposit :
Amount Rs. :
Detail of NEFT :
Bank & Branch :
- 5 Rates of Hiring of Silent type D.G. Sets

S.No.	Particulars	Qty Approx	Rate per day (8 hrs.)	Rate per hour (After 8 hrs.)	Amount
1	(i) Hire charge for Silent type D.G. set 125 KVA- including Operator, POL, Change over switch, Control pannel etc Complete.	8 Nos.	8000.00	–	64000.00
	(ii) Extra hours after 8 hours.	24 hrs.	-	1100.00	26,400.00
2.	(i) Hire charge for Silent type D.G. set 62.5 KVA – including Operator, POL, Change over switch, Control pannel etc Complete.	4 Nos.	5000	–	20,000.00
	(ii) Extra hours after 8 hours.	30 hrs.	-	700.00	21,000.00
3	Hire charge for Silent type D.G. set 40 KVA – including Operator, POL, Change over switch, Control pannel etc Complete	1 No.	2500.00	–	2500.00
	(ii)Extra hours after 8 hours.	10 hrs.	–	350.00	3500.00
				Total	1,37,400.00

Terms & Conditions:

1. The operation of the Generator will be the responsibility of the Tenderer.
2. The rate of diesel generator set should be inclusive of cable, three phase power supply line, capable changeover main switch, ground earth, operator and diesel. No extra payment will be made for laying of cables.
3. Quantity may be increased or decreased as per the requirement of the festival and place at Shilpgram or may any other place in Udaipur.
4. The tenderer should take care for his articles supplied for the purpose and WZCC will not be responsible for any loss due to theft or otherwise etc.
5. **The necessary formalities with AVVNL (if any) would be taken care of by the tenderer.**
6. The tenderer should maintain log book of every Generator set, which should be issued by WZCC. All payment will be made as per Log book. Log book should be verified by the concerned official In-charge daily.
7. If Generator works or ordered for more than 8 hours- As per, extra hours rate after completion of 8 hours will be made.
8. The Generator set would be of good quality and sound proof **should be installed a day before the festival commences, but hire charges would be paid only for programme/festival days.**
9. The number of generator sets installed should be get verified from concerning incharge and committee constituted for this work.
10. The tenderer should keep generator for **stand by arrangements during Programme** (Shilpgram Utsav) at their level. **No payment will be made by WZCC for stand by arrangements.**
11. **Sign board of "Danger" should be displayed and complete Ground earth at every D.G. Sets point.**
12. **The tenderers should take care of proper lapping on wiring and balanced power supply distribution.**

I/We hereby quoted above Rates schedule _____% [in words]_____

_____ above/below plus GST as applicable and accept all terms & conditions.

(Signature of Authorized Signatory with
Date and stamp)